

Genealogist

Aliases: Family Background Specialist

Industry/Sector(s): Education, Training and Research

JOB DESCRIPTION ¹

The tasks a Genealogist is expected to perform include:

- Conducting research into the genealogical background of individual or families in order to establish descent from specific ancestor
- Discovering and identifying the forebears of individual or family
- Consulting different genealogical tables, publications and documents
- Making use of records from church and court to establish evidence of births, baptisms, marriages, deaths and legacies
- Tracing the lines of descent or succession
- Constructing the chart showing lines of descent and family relationships
- Preparing the history of family in narrative form
- Writing brief sketches emphasizing points of interest in family background

WORK ENVIRONMENT ^{1, 2}

- It is not a desk job
- Need not handle a team
- Local travelling is a part of this job role
- Part-time work and contractual jobs may be available
- Work from home option is not available

Working hours

- Organizations usually work for 5/6 days a week and 8/9 hours everyday. This may vary from organization to organization
- Shift system may be available
- Overtime may be required

Is the job suitable for a candidate with special needs?

This may vary from organization to organization

EDUCATIONAL QUALIFICATIONS AND TRAINING ³

Preferably, Master's in library sciences

KEY COMPETENCIES ¹

- Skilled in conducting research regarding the background of individual or families
- Proficient in establishing a line of descent from a specific ancestor in case of a family
- Ability to identify the forebears of an individual or family
- Ability to properly study the different genealogical tables, publications and documents
- Ability to procure records from church and court
- Skilled in constructing charts that show the lines of descent and family relationships

DESIRABLE COMPETENCIES ¹

- Good communication skills
- Hard-working

AVAILABLE SKILL TRAINING AND LEARNING INSTITUTES

Colleges offering library science across India

AVAILABLE SKILL TRAINING SCHEMES/SCHOLARSHIPS

For scholarship and schemes, use further links like:

- <https://scholarships.gov.in/>

SAMPLE OF TRAINING AND LEARNING COURSES

<http://www.caluniv.ac.in/academic/library.htm>

CAREER PROGRESSION PATH ⁵

Assistant Genealogist → **Genealogist** → Chief Genealogist

The progression is indicative

EXPECTED EARNINGS ⁴

- For new entrants- Rs 15,000 to Rs 20,500 per month

These figures are indicative and subject to change

REQUIRED WORK EXPERIENCE ³

Some organizations hire new entrants too

PROBABLE EMPLOYERS ³

- Research organizations
- Government organization
- Self-employed

KEYWORDS

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OCCUPATIONAL CODES AND STANDARDS

Standard	Code	Description
NCO 2015	2632.1000	Genealogist
ISCO 2008	2632	Sociologists, Anthropologists and Related Professionals
NIC 2008	72200	Research and experimental development on social sciences and humanities
QP Reference	Not available	Not available
NSQF	Not available	Not available

REFERENCES

1	National Classification of Occupations Division 2
2	http://www.ccdisabilities.nic.in/page.php?s=reg&t=def&p=list_jobsNew
3	http://employmentnews.gov.in/CAREER_INFORMATION_SCIENCE.asp
4	http://www.payscale.com/research/IN/Job=Librarian/Salary
5	http://dget.nic.in/upload/uploadfiles/files/publication/Des-Div-2.pdf