NCS Portal Features
Overview

2015 - 2016
Topics Covered

1. DGE&T’s NCS Portal Objective
2. Portal Eco System
3. Portal Overview
4. DGE&T Call Center
5. Reports
DGE&T Objective – NCS Portal

A National ICT based portal to connect the opportunities with the aspirations of youth and facilitate registration of job seekers, job providers, skill providers, career counsellors, etc.

The portal should provide job matching services in a highly transparent and user friendly manner. These facilities along with career counselling content will be delivered by the portal through multiple channels like career centers, mobile devices, CSCs, etc.
Portal Eco System

Mission: To create avenues/opportunities for all ecosystem partners through the core modular, fully integrated and automated portal.

Integrated Career Center Management System (Future Development)

*CC – Career Center
Portal Overview

National Career Portal

Employers ➔ Demand ➔ Job Seekers

Content Service Provider

Model Career Center

Skill Providers

Private Placement Agency

Counselor Network

Supply ➔ Demand
Portal Users
Bringing Talent Closer to Opportunities…

Job Seeker
Employer
Career Center
Private Placement Agency
Skill / Training Provider
Counsellor
Local Service Provider
DGE&T Admin and Users
NCS brings together -

- 1031 Career Centers
- 20407548 registered Jobseekers
- 129 Career Counsellors for career guidance
- 23936 Skill Providers with career building courses
- 1684 registered Employers with active jobs in 53 sectors
Job Seeker Section

**Personal Information**

- **Title**: --Select--
- **First Name**: Ravi
- **Middle Name**:  
- **Last Name**: Bansal
- **Display Name**: Ravi Bansal
- **Date of Birth**: 02/10/1990
- **Email**: ravibansal1990@gmail.com
- **Gender**: Male
- **Mobile**: +91 9654434620
Job Seeker
Fresher/Experienced/Student/Local Service Providers

Registration, Login and other activities

• Online / Offline Registration
• Skills / Jobs in demand guidance
• Assistance in selecting a career (especially for fresher's) / job switch
• Search and apply for jobs, job fairs, training programs, career exhibitions
• Contact Local Service Provider
• Email / SMS Notifications
Employer
Govt./PSU/Private/Staffing Organizations with administrator and user role provisioning

Registration, Login and other employer specific activities

- Online Registration
- Search and Select Job Seeker profiles
- Post New Jobs / Repost Expired Jobs
- Send Job Interview Requests
- Save Short Listing Criteria
- Participate in Events/Job Fairs
- Contact Local Service Provider
- Email / SMS Notifications
Job Seeker Registration & Post Login Screen

Search a Candidate

* This screenshot is a partial snapshot view
Career Centers
Center administrator, employment exchange officers, Voluntary counsellors/NGO/Pvt., Incubators/Outreach partners/School teachers

Job Seeker Registration, Login and other activities

• Job Seeker Registration / Verification
• Employment Market Information (Trend)
• Create and Manage job fairs, events, workshops
• Search and Contact Candidates
• Send Job Notification to Job Seekers
• Information on Government programmes related to employment and training
• Contact Local Service Provider
Placement Organisation
Placement Agency

Registration, Login and other employer specific activities

• Online Registration
• Search and Select Job Seeker profiles
• Post New Jobs / Repost Expired Jobs
• Send Job Interview Requests
• Save Short Listing Criteria
• Participate in Events/Job Fairs
• Contact Local Service Provider
• Email / SMS Notifications
## Skill / Training Providers

<table>
<thead>
<tr>
<th>Profile</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Registered With</td>
<td>--Select--</td>
</tr>
<tr>
<td>Registration Number</td>
<td></td>
</tr>
<tr>
<td>Organisation Name*</td>
<td>ramesh enterprises</td>
</tr>
<tr>
<td>Former Registered Name</td>
<td></td>
</tr>
<tr>
<td>Sector*</td>
<td>Local Bodies</td>
</tr>
<tr>
<td>Focus Industry*</td>
<td>Accommodation and Food service activ</td>
</tr>
<tr>
<td></td>
<td>Activities of extraterritorial organizations</td>
</tr>
<tr>
<td></td>
<td>Activities of households as employers, ur</td>
</tr>
<tr>
<td></td>
<td>Administrative and support service activ</td>
</tr>
</tbody>
</table>

[Click the first industry, then press & hold the ctrl key to select multiple]
Skill / Training Providers

National Skill Development Agency, NSDC, Sector Skills Council(SSC)/ NGO/Pvt. Skill Institutes, ITIs, VTIs with administrator and user role provisioning

Registration, Login and other activities

- Search Skill Training Seekers, Employers
- Create job fairs, events, workshops
- Publish Training Calendar
- Information on Government programmes related to employment and training
- Link with Career Centers
- Contact Local Service Providers
- Email / SMS alerts, notifications
Counsellors

Personal Information

Title: [Select]
First Name: adetee
Middle Name:
Last Name:
Display Name: adetee
Date of Birth: 01/06/2001
Email: adetee.anand@agreaya.com
Gender:
- Male
- Female
- Transgender
Marital Status: [Select]
Guardian/Father’s Name: rakosh sharma
Your NCSP ID is: H1OF56-111281926452
Mobile: +91 9999475659
Spouse’s Name:
Mother’s Name:
Counsellors

Employment exchange internal counsellors, Private Counsellors, Incubators, Outreach partners, School teachers

**Registration, Login and other activities**

- Search Job Seekers, Skill Training Seekers, Employers
- Access and Download Candidate Profile
- Create events, counselling sessions
- Offer different modes of counselling - telephonic, web, in person, video conf.
- Link to Career Centers
- Contact Local Service Provider
- Email / SMS alerts, notifications
Local Services

Information on local service providers available to household and other consumers for services like driving, plumbing, carpentry, etc.

Registration, Login and other activities

- Verified Status
- Receive Feedback / Reviews
- Call Center Support to update profiles
- Email / SMS alerts, notifications
- View/Participate in events/job fairs.
- Select desired locality, availability, timings, type of engagement
Data Flow

LSP Registers
LSP Login
LSP Updates Profile
Scheduled Search Crawl run in background
Notification Sent to LSP

Org Search for LSP
Organizations Submit Request
Feedback is Submitted for LSP Services
NCSP Users visit LSP Availed Section
Notification Sent to LSP
LSP Updates Profile

Org Search for LSP
Organizations Submit Request
NCSP Users visit LSP Availed Section
Feedback is Submitted for LSP Services
### Registration Screen

<table>
<thead>
<tr>
<th>Field</th>
<th>Example</th>
</tr>
</thead>
<tbody>
<tr>
<td>Register As</td>
<td>Local Services</td>
</tr>
<tr>
<td>First Name</td>
<td></td>
</tr>
<tr>
<td>Middle Name</td>
<td></td>
</tr>
<tr>
<td>Last Name</td>
<td></td>
</tr>
<tr>
<td>Gender</td>
<td>MALE</td>
</tr>
<tr>
<td>Date of Birth</td>
<td>Select from calendar</td>
</tr>
<tr>
<td>Guardian/Father’s Name</td>
<td></td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:name@example.com">name@example.com</a></td>
</tr>
<tr>
<td>Mobile</td>
<td>+91</td>
</tr>
<tr>
<td>Password</td>
<td>atleast 8 characters</td>
</tr>
<tr>
<td>Unique Identification Type</td>
<td>AADHAAR CARD ISSUED BY UIDAI</td>
</tr>
</tbody>
</table>

### Profile Screen

#### Personal Information

- **Title**: Select
- **First Name**: Vijay
- **Middle Name**:  
- **Last Name**:  
- **Display Name**: Vijay
- **Date of Birth**: 15/03/1985
- **Email**: Vijay@gmail.com
- **Mobile**: +91 9801325437

- **Gender**: MALE
- **Spouse’s Name**:  
- **Mother’s Name**:  
- **Guardian/Father’s Name**: Surandar Kumar

### Personal Info

<table>
<thead>
<tr>
<th>Physical Attributes</th>
<th>Communication</th>
<th>Education &amp; Training</th>
<th>Experience</th>
<th>Other Skills</th>
</tr>
</thead>
</table>

### Other

- Local Services Home
- View/Update Profile
- Search Jobs
- Jobs Applied
- Job Preferences
- Feedback on Local Services
- Events
- Change Password
# DGE&T Call Center

## Search Candidate

<table>
<thead>
<tr>
<th>Search By Unique ID</th>
<th>Search By Other Criteria</th>
</tr>
</thead>
</table>

- **Select**

- Registered Unique ID

[Search]

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### Call Center Home

- Search Candidate
- Register User
- Search Jobs
- User Management
- My Discussions
- My Documents
DGE&T Call Center

A multi lingual call centre with normal business hours i.e. from 8 a.m. to 8 p.m. for 7 days a week

Operating and managing the end-to-end call center services for DGE&T

- Provision services from an existing call center on per seat basis
- Seating capacity of 100 people who would all be conversant in either English or Hindi and 1 other Indian Regional language
- Assist Job Seeker to register and resolve Portal technical issues. Provide information on the available courses/ skill training, career centers, counsellors
DGE&T - Admin and Users
DGE&T - Admin and Users
Admin user for DGET, State wise Admin user for DGET

Login and other (view / add / update / block / activate) activities
• Employer
• Skill / Training Providers
• Verification Agencies
• Career Centers
• Advanced Search
• Manage Users
• Manage State Admin
• Manage ‘Notifications / Alerts’ Settings
• Access to Content Management System
• M.I.S Reports
Registration and Search
Registration and Search
Admin user for DGET, State wise Admin user for DGET

Key functions and fields used for registration, search and advanced search for different portal users

• Registration of Jobseekers using multiple unique identification types (e.g. Aadhar, PAN, Voter ID, etc)
• Registration of Employer using PAN/TAN Number
• Search capability to search Jobs, Career Centers, Counsellor, Skill Providers and Local Help
• Multiple search criteria’s (Location, Industry, Sector, Experience etc.) to assist in more accurate search result
• Advance Search feature to add more search criteria and narrow down search results
• Search functionality on home page to allow users to search Jobs, Career Centers, Counsellor’s and Local Help even without registration (registration is required to view contact details or apply for jobs)
Dashboards and Reports
Sample Dashboard View
## Job Seeker's Age Group Distribution

<table>
<thead>
<tr>
<th>DistrictName</th>
<th>Mode Of Recruitment</th>
<th>15-18</th>
<th>19-21</th>
<th>22-25</th>
<th>26-30</th>
<th>31-35</th>
<th>36-45</th>
<th>46-60</th>
<th>above 60</th>
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<tbody>
<tr>
<td>Bishnupur</td>
<td>Career Centre</td>
<td>0.0</td>
<td>2.0</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>1.0</td>
<td>0.0</td>
</tr>
<tr>
<td>Churachandp</td>
<td></td>
<td>0.0</td>
<td>38.0</td>
<td>30.0</td>
<td>22.0</td>
<td>20.0</td>
<td>4.0</td>
<td>5.0</td>
<td>1.0</td>
</tr>
<tr>
<td>Imphal East</td>
<td></td>
<td>38.0</td>
<td>20.0</td>
<td>48.0</td>
<td>37.0</td>
<td>33.0</td>
<td>13.0</td>
<td>62.0</td>
<td></td>
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<tr>
<td>Imphal West</td>
<td></td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
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<tr>
<td>Senapati</td>
<td></td>
<td>0.0</td>
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<td>0.0</td>
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<tr>
<td>Tamenglong</td>
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<tr>
<td>Thoubal</td>
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<td>0.0</td>
<td>41.0</td>
<td>13.0</td>
<td>13.0</td>
<td>0.0</td>
<td>11.0</td>
<td>10.0</td>
<td>33.0</td>
</tr>
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</table>

Sample Reports
<table>
<thead>
<tr>
<th>Source</th>
<th>VTP</th>
<th>Government</th>
<th>Private</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trade Name</td>
<td>Course Name</td>
<td>Passed</td>
<td>Passed</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>272</td>
<td>137562</td>
</tr>
<tr>
<td>Subtotal: AGRICULTURE</td>
<td></td>
<td>0</td>
<td>8939</td>
</tr>
<tr>
<td>Basic Cultivation of cereal crops</td>
<td></td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Basic Tractor Servicing</td>
<td></td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Medicinal Plant</td>
<td></td>
<td>2733</td>
<td>2733</td>
</tr>
<tr>
<td>Mushroom Cultivation</td>
<td></td>
<td>2733</td>
<td>2733</td>
</tr>
<tr>
<td>Preservation of Fruits &amp; Vegetables</td>
<td></td>
<td>3333</td>
<td>3333</td>
</tr>
<tr>
<td>ALLIED HEALTH CARE</td>
<td></td>
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<td>2676</td>
</tr>
<tr>
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<td>AUTOMOTIVE REPAIR</td>
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</tr>
<tr>
<td>BAMBOO FABRICATION</td>
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</tr>
<tr>
<td>BANKING AND ACCOUNTING</td>
<td></td>
<td></td>
<td>925</td>
</tr>
<tr>
<td>BEAUTY CULTURE AND HAIR DRESSING</td>
<td></td>
<td></td>
<td>6413</td>
</tr>
</tbody>
</table>
Sample Dashboard – Map View

National Career Services Portal
Directorate General of Employment & Training (DGE&T)
Ministry of Labour & Employment

Countrywide stats
- No. of Jobseekers: 50455
- Employers: 160
- Local service providers: 4060
- Counselors: 32
- Impact created: 10351

VIEW STATS

10 Million
IMPACTED CANDIDATES

100+
HAPPY EMPLOYERS

200+
TRAINING & RECRUITMENT COMPANIES

900+
CAREER COUNSELLING CENTRES
Thank You!